

**CITY OF SOMERVILLE
PURCHASING DEPARTMENT
RFP #17-11 REBID**

The City of Somerville, through the Purchasing Department, invites proposals for:

Processing Archivist – to physically arrange and describe four collections according to the Describing Archives A Content Standard

Bid packages for may be obtained online at <http://www.somervillema.gov/departments/finance/purchasing/bids> or may be picked up at the Purchasing Department, Somerville City Hall, 93 Highland Avenue, First Floor, Somerville, MA 02143 beginning on **Tuesday October 11th, 2016**. Sealed bids must be submitted no later than **11:00 A.M. Tuesday November 1st, 2016**.

Please contact Michael Richards, Assistant Director, 617-625-6600 x3403, or email mrichards@somervillema.gov for information and to register for the bid package.

Angela M. Allen
Purchasing Director
617- 625-6600, x 3400