

**CITY OF SOMERVILLE  
PURCHASING DEPARTMENT  
RFP #17-11**

The City of Somerville, through the Purchasing Department, invites proposals for:

**Processing Archivist – to physically arrange and describe four collections according to the Describing Archives A Content Standard**

The City of Somerville is seeking a qualified vendor to conduct waterproofing repairs and associated work at the Somerville School Administration Building.

Bid packages for may be obtained online at <http://www.somervillema.gov/departments/finance/purchasing/bids> or may be picked up at the Purchasing Department, Somerville City Hall, 93 Highland Avenue, First Floor, Somerville, MA 02143 beginning on **Tuesday August 2<sup>nd</sup>, 2016**. Sealed bids must be submitted no later than **11:00 A.M. Tuesday August 23rd, 2016**.

**Please contact Michael Richards, Procurement Analyst, 617-625-6600 x 3403, or email [mrichards@somervillema.gov](mailto:mrichards@somervillema.gov)** for information and to register for the bid package.

Angela M. Allen  
Purchasing Director  
617- 625-6600, x 3400