

**CITY OF SOMERVILLE
PURCHASING DEPARTMENT
RFQ # 15-90**

The City of Somerville, through the Purchasing Department invites sealed bids for:
Comprehensive Facilities Assessment and Plans
for
All Municipal Buildings Located Throughout the City of Somerville

The City of Somerville is soliciting qualification based packages from professional architectural / engineering / consulting service firms for a comprehensive Facility Condition Assessment (FCA), an update to our Facilities Master Plan (FMP), and creation of Preventive Maintenance Plans (PMP) for all of our buildings. This project is anticipated to have three phases that result in the three types of deliverables listed above.

A Request for Qualifications (RFQ) may be obtained at the Purchasing Department, City Hall, 93 Highland Ave., Somerville, MA 02143 on or after: Wednesday, April 1, 2015. Sealed applications will be received at the above office until: **Wednesday, April 22, 2015 at 11:00 a.m.** at which time such applications will be opened. The City of Somerville reserves the right to reject any or all applications, waive any minor informality in the solicitation process, and accept the application deemed to be in the best interests of the City of Somerville.

The City of Somerville has established or will establish a not-to-exceed fee prior to commencing negotiations. **Respondents to the RFQ shall not list fees in their applications. Any mention of the fee will subject such application(s) to rejection.**

The RFQ and related documentation will be available on the City's Purchasing webpage: <http://www.somervillema.gov/departments/finance/purchasing/bids>.

The successful architectural and engineering firm shall be registered in Massachusetts and ready to provide professional services associated with architecture (interior and exterior), engineering (civil, structural, mechanical and electrical), code reviews, cost estimating, and planning for the renovation of existing municipal buildings.

Angela M. Allen
Purchasing Director
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