

**CITY OF SOMERVILLE
PURCHASING DEPARTMENT
RFQ # 16-24**

The City of Somerville, through its Purchasing Department, invites sealed applications for:
**Owner's Project Management (OPM) Services
for the Renovation of Somerville City Hall
93 Highland Avenue, Somerville**

The City seeks services of a qualified "Owner's Project Manager" (OPM) as defined in Massachusetts General Laws Chapter 149, Section 44A½ and as further defined by the provisions of this RFQ, to provide Project Management Services for the design and construction of renovations and modifications to the existing Somerville City Hall ("Project"). The successful OPM will demonstrate exemplary experience with similar projects.

The OPM will represent the City during the feasibility study and schematic design phases of the project initially. Subject to approval of a design and further funding authorization by the City, the contract between the City and the OPM may be amended to include continued Project Management Services through design development, construction documents, bid and award, construction and final closeout of the potential Project. A potential approved Project may include a renovation of the existing City Hall, or a renovation of and addition to the existing City Hall. The estimated total project costs of an approved potential Project may range from \$4 million to \$6 million-dollars depending upon the Project design that is agreed upon by the City.

A Request for Qualifications (RFQ) and an existing conditions study of the building will be available on the City's Purchasing webpage on and after Wednesday, September 9, 2015: <http://www.somervillema.gov/departments/finance/purchasing/bids>. Prospective OPM firms may also obtain the RFQ via e-mail, or a paper photocopy in person, by contacting the Purchasing Department, 93 Highland Ave., Somerville, MA 02143.

Sealed applications will be received at the above office until: **Wednesday, September 30, 2015 at 11:00 a.m.** The Purchasing Director reserves the right to reject any or all applications if, in her sole judgment, the best interest of the City of Somerville would be served by so doing. Prior to the deadline, a briefing session for prospective OPM applicants will be held at City Hall on 9/23/15 at 11:00 a.m. Attendance is not mandatory but highly encouraged. Questions must be presented to Purchasing Director in writing before: 9/24/15 at 12:00 noon.

The City of Somerville has established or will establish a not-to-exceed fee prior to commencing negotiations.

Angela M. Allen
Purchasing Director
617-625-6600 x. 3400