

REQUEST FOR QUOTE (RFQ)

FOR:

MANHOLE SUPPLIES



CITY OF SOMERVILLE, MASSACHUSETTS

POSTED:

Tuesday, April 9, 2013

DUE BY:

Wednesday, April 17, 2013 @ 11:00A.M. EST

DELIVER TO:

City of Somerville

Purchasing Department

Attn: Michael Gauthier, Procurement Analyst

93 Highland Avenue

Somerville, MA 02143

mgauthier@somervillema.gov

TABLE OF CONTENTS

1.0 Instructions to Offeror	3
1.1 Submission of Complete Quotes	3
1.2 Response Format & Submission Instructions	3
1.3 Rule for Award	3
1.4 Receipt of Quote	3
2.0 Specifications	4
2.1 Frames and Covers	4
2.2 Catch Basin Inlets	4
2.3 Catch Basin Traps	4
2.4 Period of Performance	5
2.5 Hours of Operation	5
2.5.1 Holidays	5
3.0 Terms & Conditions	5
4.0 Pricing	14
5.0 Forms	15
5.1 Required Submissions (Included With Response).....	15
5.1.1 Certificate of Signature Authority	16
5.1.2 Vendor TIN Certification Form	17

SECTION 1.0 INSTRUCTIONS TO OFFERORS

The City of Somerville, Massachusetts, working through its Sewer & Engineering Department, is seeking quotes from responsible Vendors for the following supplies to be provided throughout the stated performance period.

1.1 Submission of Complete Quotes

Offerors are cautioned to strictly comply with all instructions within this solicitation to ensure submission of a complete quote that addresses all requirements. Failure to furnish a complete quote, at the time of submission, may result in the quote being unacceptable to the City and elimination from consideration for award. Offerors shall provide a Firm Fixed Price per unit cost of each specified item.

1.2 Response Format and Submission Instructions

Deadline for receipt of quotes is **Wednesday, April 17, 2013, 11:00 AM Eastern Standard Time**. All quotes shall include in this order:

- A brief cover letter with Offeror's registered business name, address, phone number, email address, and TIN / FID number.
- Completed pricing sheet
- Signed terms & conditions
- Completed and signed forms

Offerors assume full responsibility for ensuring that their quotes are received by the due date and time as specified herein. Please send all responses electronically to Michael Gauthier, mgauthier@somervillema.gov.

1.3 Rule For Award

The award of the contract following from this procurement will be made to the responsible and responsive Vendor who furnishes the lowest total price for all items. The rule for award is governed by M.G.L. c.30B.

1.4 Receipt of Quote

All information received by the due date with pricing and sufficient documentation to establish a bona fide capability to meet the requirement will be considered by the Purchasing, Sewer & Engineering Departments. All questions regarding this procurement shall be directed to Michael Gauthier at mgauthier@somervillema.gov before submission due date.

SECTION 2.0 SPECIFICATIONS

2.1 Frames and Covers

The Bidder shall furnish all manhole frames and covers conforming to the details attached, or as specified below. Frames and covers shall be Cast Iron (minimum Class 35) conforming to ASTM A48, and as follows:

1. Castings to be free from scale, lumps, blisters and sandholes.
2. Frames and covers shall be of cast iron with diamond cover surface design.
3. Frames and covers shall have machined contact surfaces to prevent rocking.
4. Products shall be made in the USA.
5. Thoroughly clean and hammer inspect.
6. Covers for all structures shall have the words "SEWER",
7. Capable of meeting or exceeding AASHTO H-20 loading unless otherwise indicated or specified.
8. Manhole covers shall be the type by EJIW: 1040A Cover - Product Number 00104155 (or equal).
9. Manhole frames shall be the type by EJIW: 1047 Frame – Product Number 00104711 (or equal).

2.2 Catch Basin Inlets

Catch basin inlets shall be:

1. Heavy duty cascade-style grates.
2. Castings shall be manufactured of ferrous cast iron material, free of defects, blow holes and distortions.
3. Capable of meeting or exceeding AASHTO H-20 loading unless otherwise indicated or specified.
4. Products shall be made in the USA.
5. Cascade catch basin grates shall the type by EJIW: 5520M8 Grate – Product Numbers 00552085 and 00552084 (or equal).
6. Standard square hole grates shall be the type by EJIW: 5520M5 Grate – Product Number 00552060 (or equal).
7. Catch basin frames shall be the type by EJIW: 5525 Frame – Product Number 00552513 (or equal).

2.3 Catch Basin Traps

Catch basin traps shall be:

1. Castings shall be manufactured of ferrous cast iron material, free of defects, blow holes and distortions.
2. Products shall be made in the USA.
3. Catch basin traps shall be the type by EJIW: 5902 Assembly – Product Number 00590261B01 (or equal).

2.4 Period of Performance

The period of performance for this contract is April 17, 2013 to April 16, 2014.

2.5 Hours of Operation

The awarded Vendor shall schedule its delivery schedule to coincide with the working hours of the City. The normal working hours are 8:30 a.m. and 4:30 p.m. Monday – Wednesday, 8:30 a.m. to 7:30 p.m. on Thursdays and 8:30 a.m. to 12:30 p.m. on Fridays.

2.5.1 Holidays

2013 holidays are as followed.

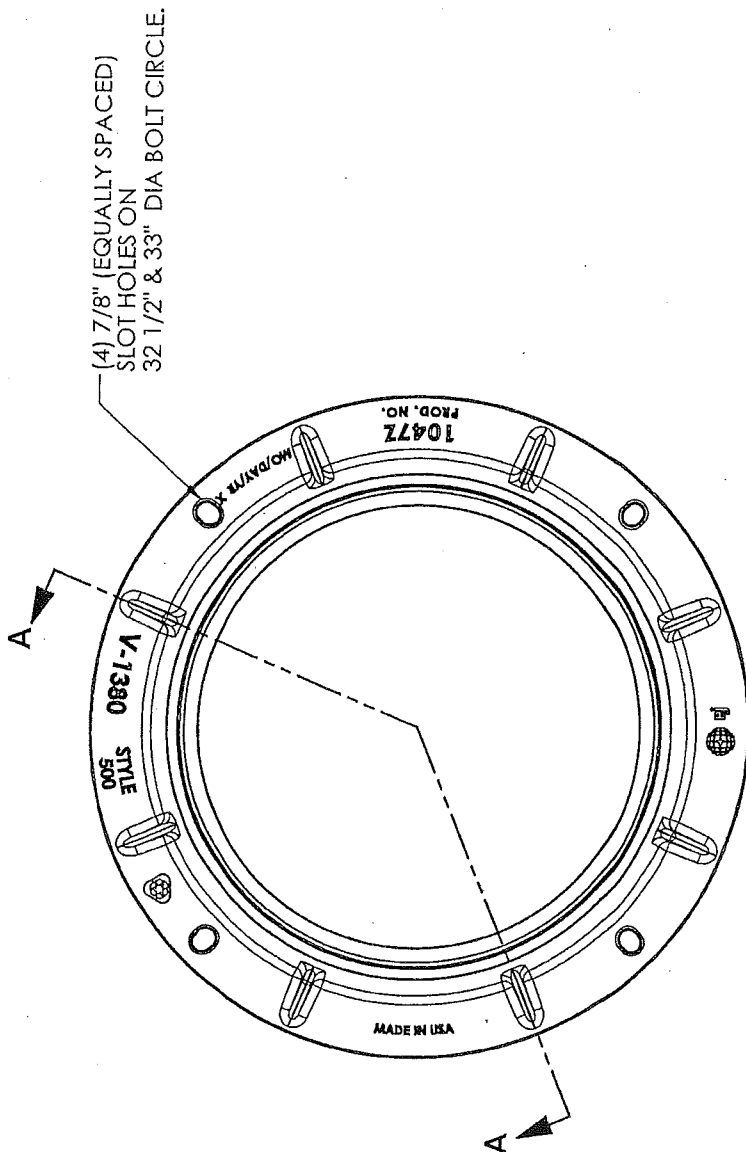
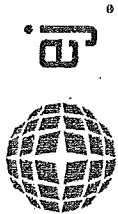
Tuesday January 1	New Year's Day
Monday January 21	Martin Luther King Day
Monday February 18	Presidents' Day
Monday April 15	Patriots' Day
Monday May 27	Memorial Day
Monday June 17	Bunker Hill Day
Thursday July 4	Independence Day
Monday September 2	Labor Day
Monday October 14	Columbus Day
Monday November 11	Veterans' Day
Thursday November 28	Thanksgiving Day
Friday November 29	Thanksgiving Friday
Tuesday December 24	Christmas Eve (half day)
Wednesday December 25	Christmas Day

*Under State Law, all holidays falling on Sunday must be observed on Monday.

If the awarded Vendor for their convenience desires to perform work during other than normal working hours or on other than normal work days, or if the Vendor is required to perform work at such times, the Vendor shall reimburse the City for any additional expense occasioned the City, thereby, such as, but not limited to, overtime pay for City employees, utilities service, etc.

UNLESS otherwise specified in these provisions, services will be performed during normal work hours. When required services occur on holidays, work will be performed on either the previous or following work day, unless specified otherwise.

1047 Frame



Product Number
00104711

Design Features

-Materials

Gray Iron (CL35)

-Design Load

Heavy Duty

-Open Area

-Coating

Undipped

-√ Designates Machined Surface

Certification

-ASTM A48

-Country of Origin: USA

Drawing Revision

7/27/2009 Designer: DVDS-PS

3/22/2012 Revised By: SDC

Disclaimer

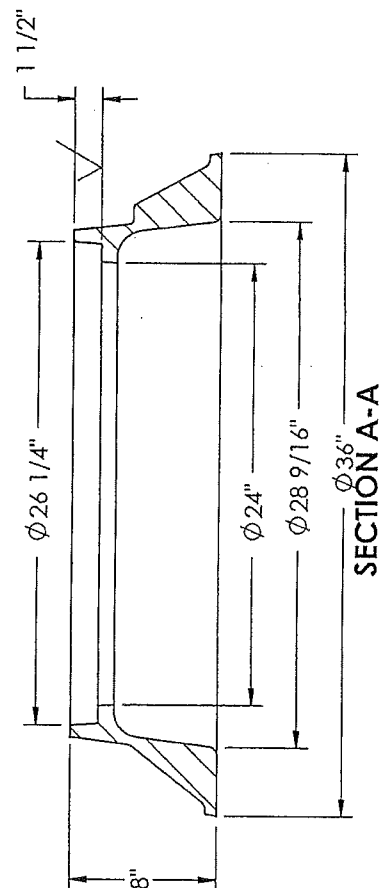
Weights (lbs/kg), dimensions (inches/mm) and drawings provided for your guidance. We reserve the right to modify specifications without prior notice.

CONFIDENTIAL: This drawing is the property of EJ Group, Inc. and contains confidential information, including but not limited to, trade secret information, and/or know-how that is the property of EJ Group, Inc. Copyright © 2011 EJ Group, Inc. All rights reserved.

Contact

800 626 4653

ejco.com



1040A COVER

PRODUCT NUMBER
00104155

DESIGN FEATURES

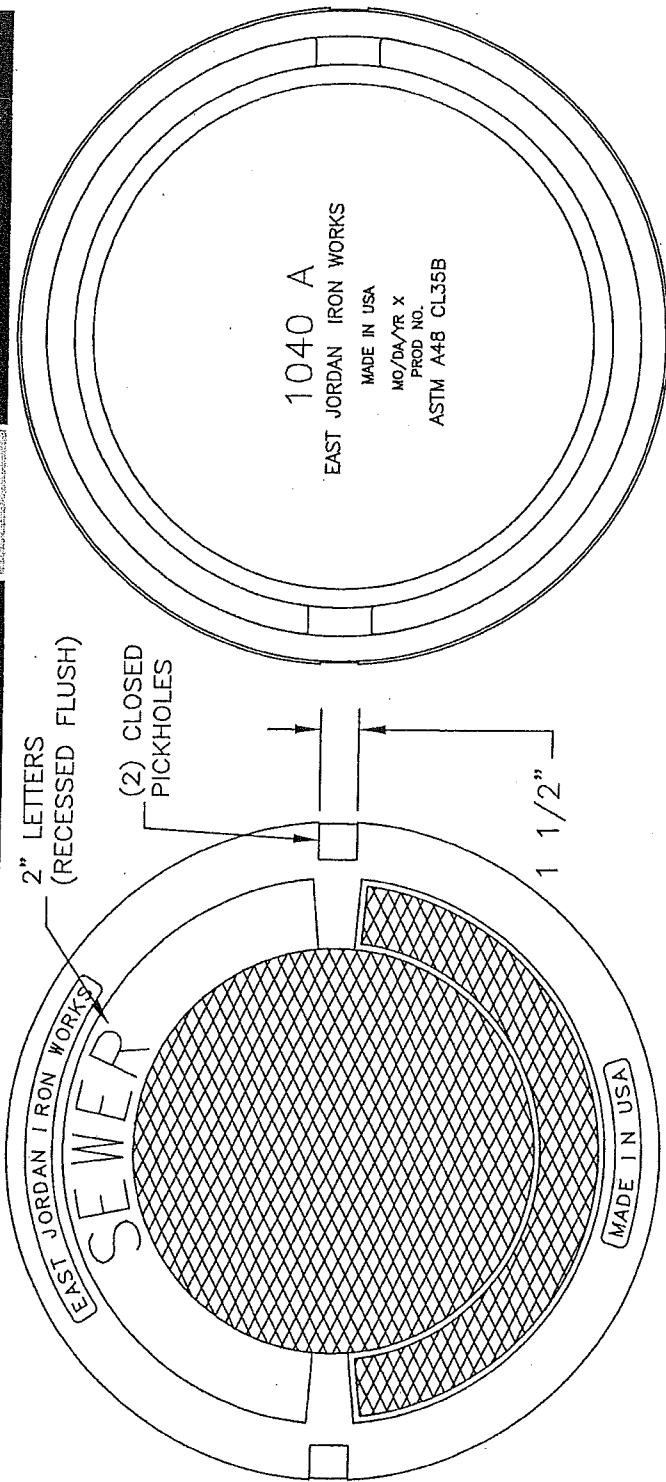
MATERIALS
COVER-GRAY IRON
ASTM A48 CL35B

DESIGN LOAD
HEAVY DUTY

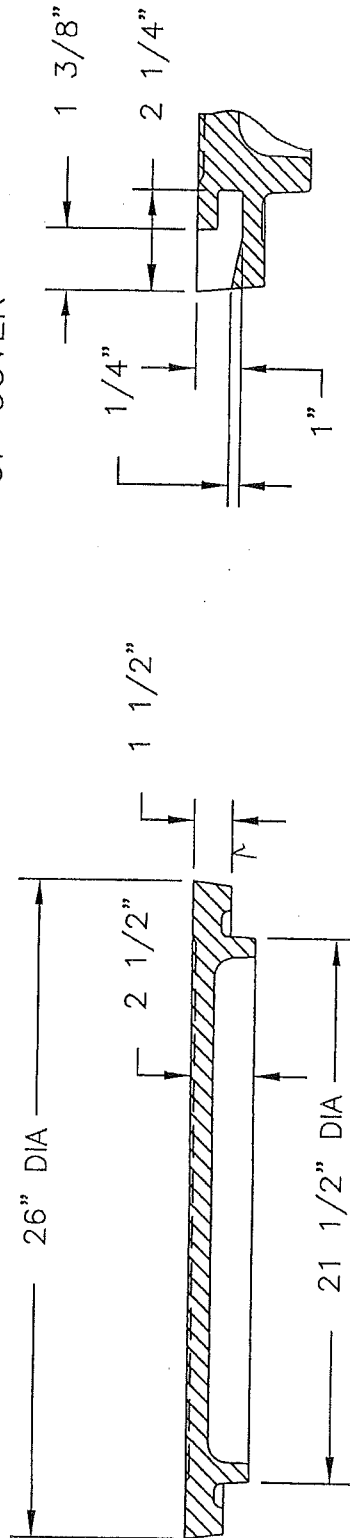
COATING
DIPPED

OPEN AREA
N/A

✓ DESIGNATES MACHINED SURFACE



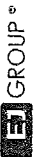
BOTTOM VIEW
OF COVER



COVER SECTION

PICKHOLE DETAIL

Corporate
Headquarters
301 Spring Street
PO Box 439
East Jordan, MI
49727-0439
800.874.4100



Call Today for
More Information

800.626.4653

EJW EAST JORDAN
IRON WORKS EST. 1883
WE COVER YOUR INFRASTRUCTURE

www.ejiw.com
MADE IN THE USA

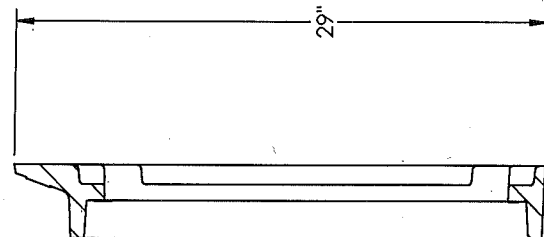
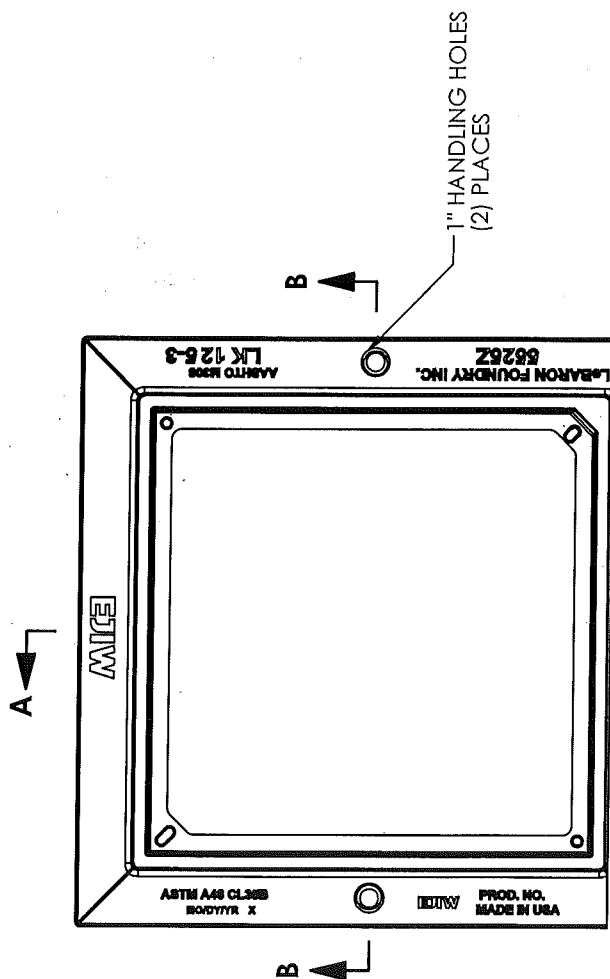
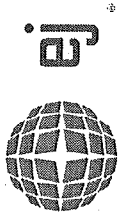
DRAWING DETAILS

ORIGINAL DRAWING: TCL 04/29/02
REVISED BY: JJD 07/12/10

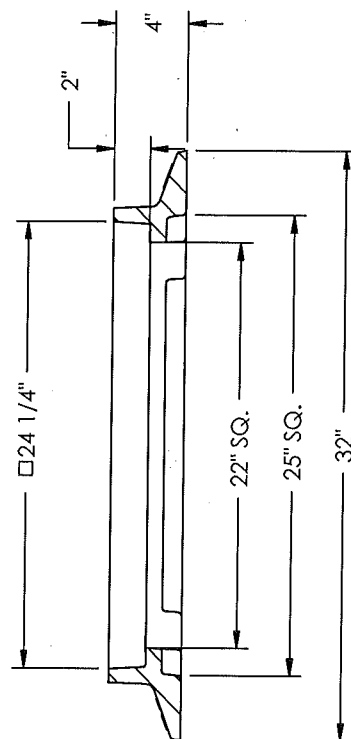
*Weights (lbs./sq.) dimensions (inches/mm.) and drawings
provided for your guidance.
*We reserve the right to modify specifications without prior notice.
*Uncontrolled distribution.

CONFIDENTIAL: This drawing is the property of East Jordan Iron Works, Inc., and embodies
confidential information, registered marks, trade secret information, and/or know-how that
is the property of East Jordan Iron Works, Inc. ©Copyright 2009 East Jordan Iron Works, Inc.

5525 Frame



SECTION B-B



SECTION A-A

Product Number
00552513

Design Features

- Materials
Gray Iron (CL35)
- Design Load
Heavy Duty
- Open Area
- Coating
Undipped
- √ Designates Machined Surface

Certification
-ASTM A48

-Country of Origin: USA

Estimated weight
195.0 lbs.

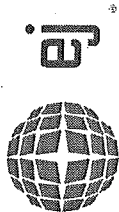
Drawing Revision
9/2/2009 Designer: DEW
03/08/2012 Revised By: DJH

Disclaimer
Weights (lbs/kg), dimensions (inches/mm) and drawings provided for your guidance. We reserve the right to modify specifications without prior notice.

CONFIDENTIAL: This drawing is the property of EJ Group, Inc. and embodies confidential information, registered marks, patents, trade secret information, and/or know how that is the property of EJ Group, Inc. Copyright © 2011 EJ Group, Inc. All rights reserved.

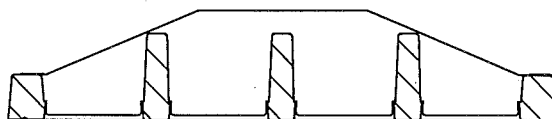
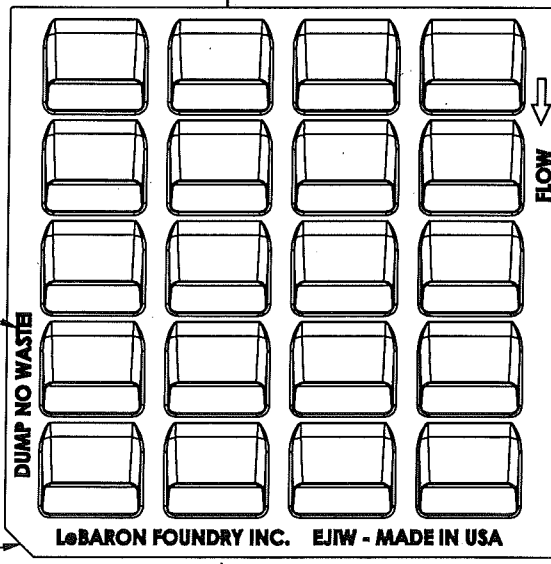
Contact
800 626 4653
ejco.com

5520M8 Grate

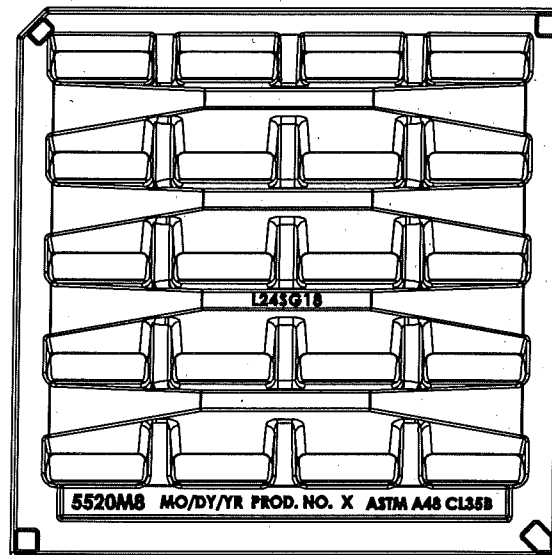


CLIPPED CORNER

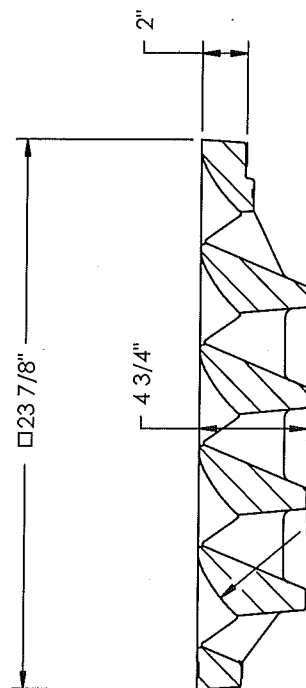
1/2" LETTERING
(ENGRAVED)



SECTION A-A



BOTTOM VIEW



SECTION B-B

Product Number
00552085

Design Features

- Materials
Gray Iron (CL35B)
- Design Load
Airport Extra Heavy Duty
- Open Area
300 sq in
- Coating
Undipped
- √ Designates Machined Surface

Certification

-ASTM A48

-Country of Origin: USA

Drawing Revision

4/16/2009 Designer: DEW

10/15/2012 Revised By: DJH

Disclaimer

Weights (lbs/kg), dimensions (inches/mm) and drawings provided for your guidance. We reserve the right to modify specifications without prior notice.

CONFIDENTIAL: This drawing is the property of EJ Group, Inc. and embodies confidential information, registered marks, patents, trade secret information, and/or know how that is the property of EJ Group, Inc. Copyright © 2012 EJ Group, Inc. All rights reserved.

Contact

800 626 4653

ejco.com

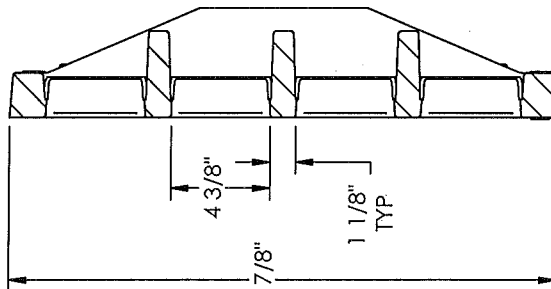
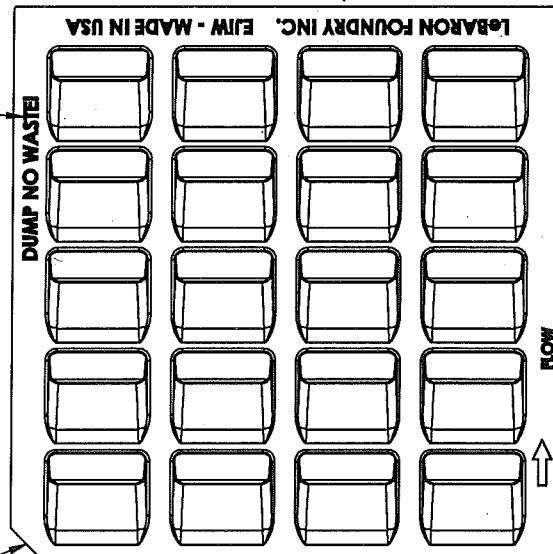
5520M8 Grate



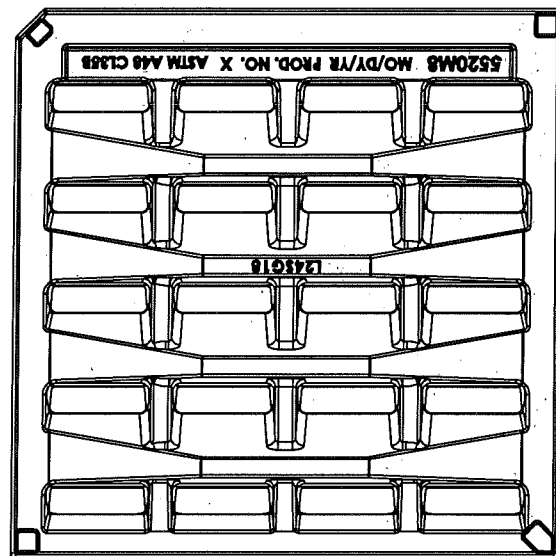
1/2" LETTERING
(ENGRAVED)

CLIPPED CORNER

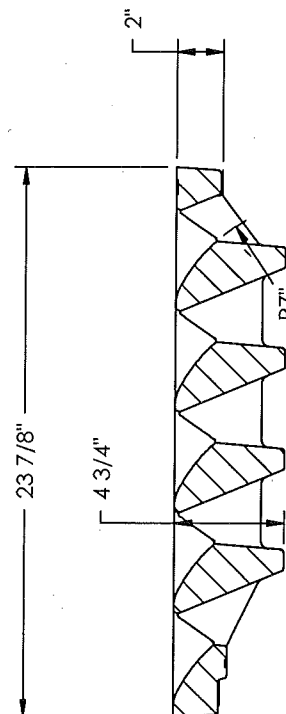
DUMP NO WASTE



SECTION A-A



BOTTOM VIEW



SECTION B-B

Product Number
00552084

Design Features

- Materials
Gray Iron (CL35B)
- Design Load
Airport Extra Heavy Duty
- Open Area
300 sq in
- Coating
Undipped
- √ Designates Machined Surface

Certification
-ASTM A48

-Country of Origin: USA

Drawing Revision

04/16/2009 Designer: DEW
10/15/2012 Revised By: DJH

Disclaimer

Weights (lbs/kg), dimensions (inches/mm) and drawings provided for your guidance. We reserve the right to modify specifications without prior notice.

CONFIDENTIAL: This drawing is the property of EJ Group, Inc. and embodies confidential information, designs, plans, patents, trade secret information, and/or know how that is the property of EJ Group, Inc. Copyright © 2012 EJ Group, Inc. All rights reserved.

Contact

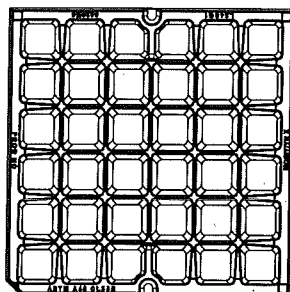
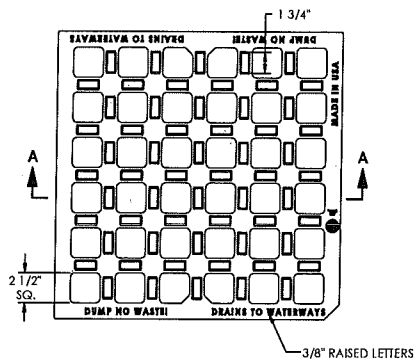
800 626 4653
ejco.com

24 X 24 SQUARE HOLE GRATE

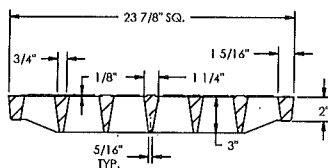
OMA552000075



5520M5 Grate



BOTTOM VIEW



SECTION A-A



Product Number
00552060

Design Features

- Materials
Gray Iron (CL35B)
- Design Load
Heavy Duty
- Open Area
217 sq in
- Coating
Uncoated
- ✓ Designates Machined Surface
- Weight
170 Lbs

Certification

- ASTM A48
- ASHTO H20-44
- H20 Load Rated
- Country of Origin: USA

Drawing Revision

3/28/2008 Designer: TWR
10/4/2012 Revised By: SDC

Disclaimer
Weights (lbs/kg), dimensions (inches/mm) and drawings provided for your guidance. We reserve the right to modify specifications without prior notice.

CONFIDENTIAL: This drawing is the property of EJ Group, Inc. and embodies confidential information, registered marks, patents, trade secret information, and/or know how that is the property of EJ Group, Inc. Copyright © 2013 EJ Group, Inc. All rights reserved.

Contact
800 626 4653
ejco.com

00552060

Quantity: 1

Disclaimer

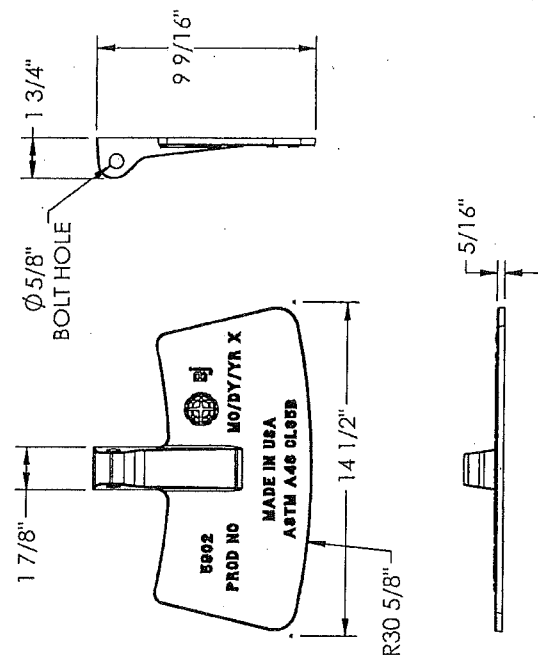
Weight (lbs./kg), dimensions (inches/mm) and drawings provided for your guidance. We reserve the right to modify specifications without prior notices

CONFIDENTIAL: This drawing is the property of EJ GROUP, Inc., and embodies confidential information, registered marks, patents, trade secret information, and/or know how that is the property of EJ GROUP, Inc. Copyright © 2013 EJ GROUP, Inc. All rights reserved

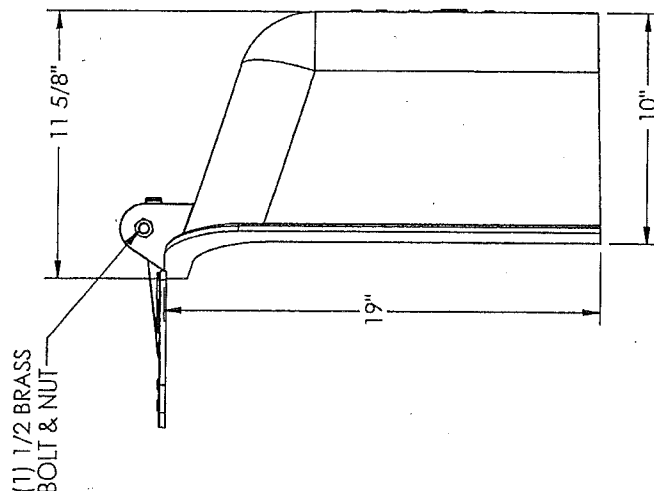
Contact

800 626 4653
ejco.com

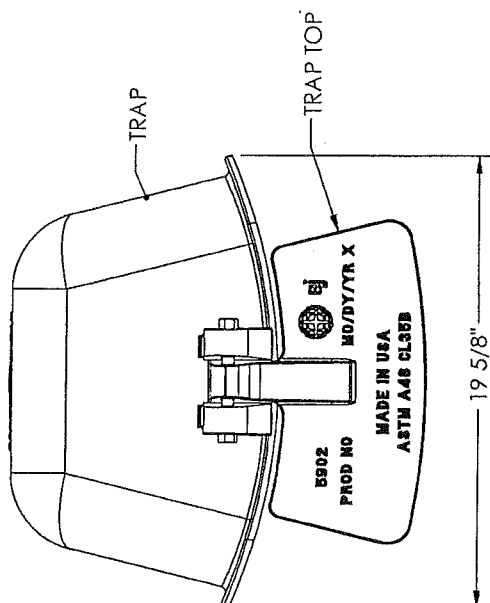
5902 Assembly



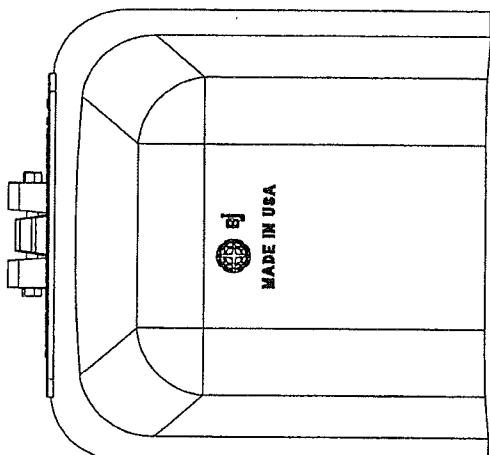
TRAP TOP DETAILS



SIDE VIEW



PLAN VIEW



FRONT VIEW



Product Number
00590261B01

Design Features

- Materials
- Catch Basin Trap
- Gray Iron (CL35)
- Accessory
- Gray Iron (CL35)

- Design Load
- Non-Traffic
- Open Area
- n/a
- Coating
- Undipped
- √ Designates Machined Surface

Certification

- ASTM A48
- ASTM A48

-Country of Origin: USA

Major Components

- 00590261
- 00590281

Drawing Revision
01/17/2012 Designer: SBB
Revised By:

Disclaimer

Weights (lbs/kg), dimensions (inches/mm) and drawings provided for your guidance. We reserve the right to modify specifications without prior notice.

CONFIDENTIAL: This drawing is the property of EJ Group, Inc. and embodies confidential information, registered marks, patents, trade secret information, and/or know-how that is the property of EJ Group, Inc. Copyright © 2011 EJ Group, Inc. All rights reserved.

Contact

- 800.625.4653
- ejco.com

SECTION 3.0

TERMS AND CONDITIONS

By signing this quotation, the Offeror acknowledges and agrees to the following terms and conditions:

1. This Request for Price Quotation (RFQ) is governed by M.G.L. c.30B.
2. Unless otherwise stated, the quantities set forth are ESTIMATES ONLY. The City reserves the right to purchase the items specified in any amount less than the estimated amount.
3. The City is exempt from the following taxes: sales, excise and Federal transportation.
4. The City reserves the right to reject any or all bids when the City determines that it is in the best interest of the City to do so.
5. The City will award the contract to the responsible bidder offering the needed quality of supply or service at the lowest quotation.
6. All supplies must be property packaged; damaged supplies will not be accepted.
7. Rejected supplies will be returned to the vendor at the vendor's sole risk and expense.
8. The vendor shall comply with all applicable Federal, State, and Local laws.
9. Where the unit price and the total price are at variance, the unit price will prevail.
10. The vendor agrees to take all necessary precautions to prevent injury to any persons or damage to property during the term of this Agreement and shall indemnify and save the City harmless against all damages, loss or expense, including judgments, costs, attorneys' fees and interest resulting in any way, from any negligent or willful act or omission on the part of the vendor, its agents, employees or sub-contractors or resulting directly or indirectly from the vendor's performance under this Agreement.
11. MATERIAL SAFETY DATA SHEETS: Pursuant to G.L. c. 111F, § 8, 9, 10, the Vendor agrees to submit a Material Safety Data Sheet for each toxic or hazardous substance or mixture containing such substance when deliveries are made. The vendor agrees to comply with all requirements set forth in the aforementioned laws.
12. In performance of this contract, the vendor shall not discriminate on the grounds of race, color, religion, national origin, age or sex in employment practices or in the selection or retention of subcontractors, and in the procurement of material or rental of equipment. The City may cancel, terminate, or suspend the contract in whole or in part for any violation of this paragraph.

13. The vendor shall not assign, sell, subcontract or otherwise transfer any interest in this contract without the prior written consent of the City.
14. Notwithstanding any language to the contrary within the body of this Contract, the City may terminate this Contract, without cause at any time, effective upon the termination date stated in the notice of termination.

If the Contract is terminated under this subsection, the Vendor shall be entitled to be paid for Supplies and/or Services delivered and accepted prior to notice of termination at the prices stated in the Contract or bid documents. Any Supplies and/or Services delivered after notification of termination but prior to the effective termination date must be approved in writing in advance by the City in order to be eligible for payment. In no event shall the Vendor be entitled to be paid for any Supplies and/or Services delivered after the effective date of termination.

X

DATE

X

SIGNATURE OF VENDOR

**SECTION 4.0
PRICING**

The undersigned proposes to supply and deliver the materials and/or services specified below in full accordance with the Contract Documents supplied by the City of Somerville entitled:

Manhole Supplies

The bidder proposes to furnish and deliver the services specified at the following price(s):

SCHEDULED ITEMS

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.	1047 Fframe	1	EA	\$	\$
2.	1040A Cover	1	EA	\$	\$
3.	5525 Frame	1	EA	\$	\$
4.	5520M8 Grate	1	EA	\$	\$
5.	24 x 24 Square Hole Grate	1	EA	\$	\$
6.	5902 Assembly	1	EA	\$	\$
TOTAL					

NAME OF COMPANY: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL:

X _____

ACKNOWLEDGEMENT OF ADDENDUMS:

Addendum #1 _____ #2 _____ #3 _____ #4 _____

SECTION 5.0 FORMS

5.1 Required Submissions (included with response)

5.1.1 Certificate of Signature Authority

5.1.2 Vendor TIN Certification Form



Certificate of Authority (Corporations Only)

Instructions: Complete this form and sign and date where indicated below.

1. I hereby certify that I, the undersigned, am the duly elected Clerk/Secretary of

(Insert Full Name of Corporation)

2. I hereby certify that the following individual _____
(Insert the Name of Officer who Signed the Contract and Bonds)

is the duly elected _____ of said Corporation.
(Insert the Title of the Officer in Line 2)

3. I hereby certify that on _____
(Insert Date: Must be on or before Date Officer Signed Contract/Bonds)

at a duly authorized meeting of the Board of Directors of said corporation, at which a quorum was present, it was voted that

(Insert Name of Officer from Line 2) (Insert Title of Officer from Line 2)

of this corporation be and hereby is authorized to make, enter into, execute, and deliver contracts and bonds in the name and on behalf of said corporation, and affix its Corporate Seal thereto, and such execution of any contract of obligation in this corporation's name and on its behalf, with or without the Corporate Seal, shall be valid and binding upon this corporation; and that the above vote has not been amended or rescinded and remains in full force and effect as of the date set forth below.

4. **ATTEST:**

Signature: _____
(Clerk or Secretary)

AFFIX CORPORATE SEAL HERE

Printed Name: _____

Printed Title: _____

Date: _____
(Date Must Be on or after Date Officer Signed Contract/Bonds)



CITY OF SOMERVILLE, MASSACHUSETTS

JOSEPH A. CURTATONE
MAYOR

Vendor Certification

The vendor certifies that it has provided the City of Somerville with an accurate tax identification number (TIN). In the event that the City is fined by the IRS for an incorrect TIN provided by the vendor, the vendor agrees to reimburse the City for the amount of the fine.

TIN

Signature

Printed Name of Person signing

Company

Date

